

# Council on Student Services (COSS)

## Minutes of Meeting #1

Monday, September 21, 2020

11:00-12:00 p.m.

Teams Meeting

### AGENDA

#### Voting Members

##### *Present*

- David Newman, Executive Director, Student Experience, Student Life St. George
- Beth Ali, Executive Director, Athletics & Physical Activity, Faculty of Kinesiology & Physical Education
- John Monahan, Warden, Hart House
- Meredith Strong, Director, Office of the Vice-Provost, Students
- Heather Kelly, Executive Director, Student Life Programs & Services, Student Life St. George
- Desmond Pouyat, Dean of Student Affairs, UTSC
- Dianna Acuna, Association of Part-Time Undergraduate Students (APUS)
- Brie Berry Association of Part-Time Undergraduate Students (APUS)
- Jaime Kearns, Association of Part-Time Undergraduate Students (APUS)
- Muntaka Ahmed, University of Toronto Students' Union (UTSU)
- Dermot O'Halloran, University of Toronto Students' Union (UTSU)
- Tyler Riches, University of Toronto Students' Union (UTSU)
- Paul Kaita, University of Toronto Students' Union (UTSU)
- Dhanela Sivaparanr, Graduate Students' Union (GSU)

##### *Absent*

- TBD, Quality Service to Students (QSS)
- TBD, Council on Student Services (CSS)
- Mark Overton, Dean of Student Affairs and Assistant Principal, Student Services, UTM
- Lwanga Musisi, Graduate Students' Union (GSU)

#### Nonvoting Members

- Jim Webster, Director of Finance, Faculty of Physical Education and Health
- Serena Persaud, CAO, Office of Student Life
- Sherry Kulman, Senior Director, Business and Ancillary Operations, and CAO

## Guests

- Susan Froom, Association of Part-Time` Undergraduate Students (APUS)

## Chair

- Kim Elias-Cartwright (Interim Chair)

## Secretary

- Kim Elias-Cartwright

## Recording Secretary

- Kristin Radley-Jenkins

## AGENDA ITEMS

### 1. Introductions

Chair welcomed the members and guests, and everyone introduced themselves.

### 2. Meeting Called to Order

Chair called the meeting to order at 11:13 am. Newman noted that there was not a chair for COSS yet, and made a motion to appoint Kim Elias-Cartwright as the pro tem chair. Ali seconded. All in favour, none opposed. The motion passed.

### 3. Approval of Agenda

Chair sought mover to approve agenda. Beth Ali motioned, Monahan seconded. All in favour, none opposed. The motion passed.

### 4. Approval of Minutes from Meeting #6 of COSS 2019-2020

Newman suggested to move the approval of the minutes from the meeting of February 3, 2020 to next meeting, so everyone can review the correct version. Monahan motioned, Ali seconded. All approved, none opposed. The motion passed.

### 5. COSS Orientation

Elias-Cartwright began with reading the land of acknowledgement. Elias-Cartwright reviewed a PowerPoint presentation and provided an overview of the COSS protocol/procedure to the membership present.

Elias-Cartwright mentioned in terms of calendar of key dates. Newman followed noting that there has been a discussion and recommendation to have the presentations closer to the budget filled this year so that information and details are fresh in people's mind when we move into the budget presentation and COSS vote.

Elias- Cartwright noted normally COSS meetings are open meetings and guests attend on a space available basis. However, given this year meetings are online, there will be a note on the website stating that if people are interested in joining a COSS meeting as a guest to email the recording secretary to get the meeting invite.

Elias-Cartwright continued with logistics; provided a list of resources and noted she will be sending out all the hyperlinks that will take you to the documents and resources.

Riches asked for clarification on the chair nominations and will they rotate between the three different student unions, and will that be a per year basis. Elias-Cartwright responded yes this year APUS is putting forth recommendation.

## 6. Nomination for COSS Chair

Elias-Cartwright shared that APUS has put forth a nomination for Susan Froom as this year's COSS chair. Elias-Cartwright asked Kearns to share the recommendation and then offered Froom to add any additional comments she would like to share.

Kearns shared that Froom has been APUS' VP internal and has chaired numerous meetings for APUS as well as outside of APUS. Kearns added that Froom would be a strong Chair for COSS. Elias-Cartwright invited Froom to add anything. Froom added that she is very familiar with policy by being an executive and board member on APUS and has been President in the past, as well as internal and external and has served on the Board of Stewards. Froom also adds that she has been involved in Governing Council having served on Academic Board and University Affairs Board, the election committee, and Planning and Budget Committee. Froom also chaired various committees at a provincial level for the Canadian Federation Students.

Elias- Cartwright thanked Kearns for putting forth the recommendation. Elias-Cartwright asked Froom to step out of the meeting for the vote.

[Froom leaves the Teams call]

Kearns moved that Susan Froom to be nominated as the 2020/2021 COSS chair. Sivaparan seconded.

Monahan and Newman both agree that Froom would be a great candidate with lots of experience.

All in favour, none opposed, no abstentions. The vote passed. Susan Froom will be the nomination for COSS chair. Following the COSS meeting, Newman/Strong will be putting forth the recommendation to UAB at the next meeting.

The Chair invited Froom back into the meeting. Elias-Cartwright congratulated Froom on the unanimous decision her nomination for COSS chair.

## 7. Schedule of Future Meetings

Elias-Cartwright asked if there might be a discussion on what time/day is best for the COSS meetings. Froom suggested we wait to send out a Doodle Poll next week when most people have their schedules finalized. Sivaparan asked for Tuesday evenings to be avoided due to GSU meetings. Froom also added to be mindful of UAB meetings.

## 8. Other Business

Elias-Cartwright requests if any other business required discussion.

Froom had a question about what COSS oversees, and if COSS oversees campus police. Newman mentioned that COSS can make recommendations around certain issues to governance to do with student experience but not authority on campus police. Newman invited Strong to add her comments. Strong agrees with David that there is opportunity for COSS to discuss other matters but not authority over budgets or they do not come to the COSS table.

Riches asked two clarifying questions. We as the body oversee student services but generally only in three areas; Hart House, KPE & Student Life and can only make recommendations about that? Second, who in the University oversee the campus police budget?

Newman added campus police annual reports go to the University Affairs Board that usually come in cycle 6. Their budgets are run through each of their own divisions. Campus police on St. George campus is a shared responsibility between VP operations and HR & Equity office.

Froom asked what the name of the Governing Council Policy that rules COSS? Strong states this policy can be found on the Governing Council website and the title of the policy is: Memorandum of Agreement between The University of Toronto, The Students' Administrative Council, The Graduate Students' Union and The Association of Part-time Undergraduate Students for a Long-Term Protocol on the Increase or Introduction of Compulsory Non-tuition Related Fees.

Elias-Cartwright noted that she will send the policy out to the members. Strong or alternate will do a presentation in terms of what the policy means.

## 9. Adjournment

Elias-Cartwright asked for a motion to adjourn the meeting.

Newman motioned to adjourn. Meeting was adjourned at 11:51 am.