

The Protocol

Student Services, CPI and UTI

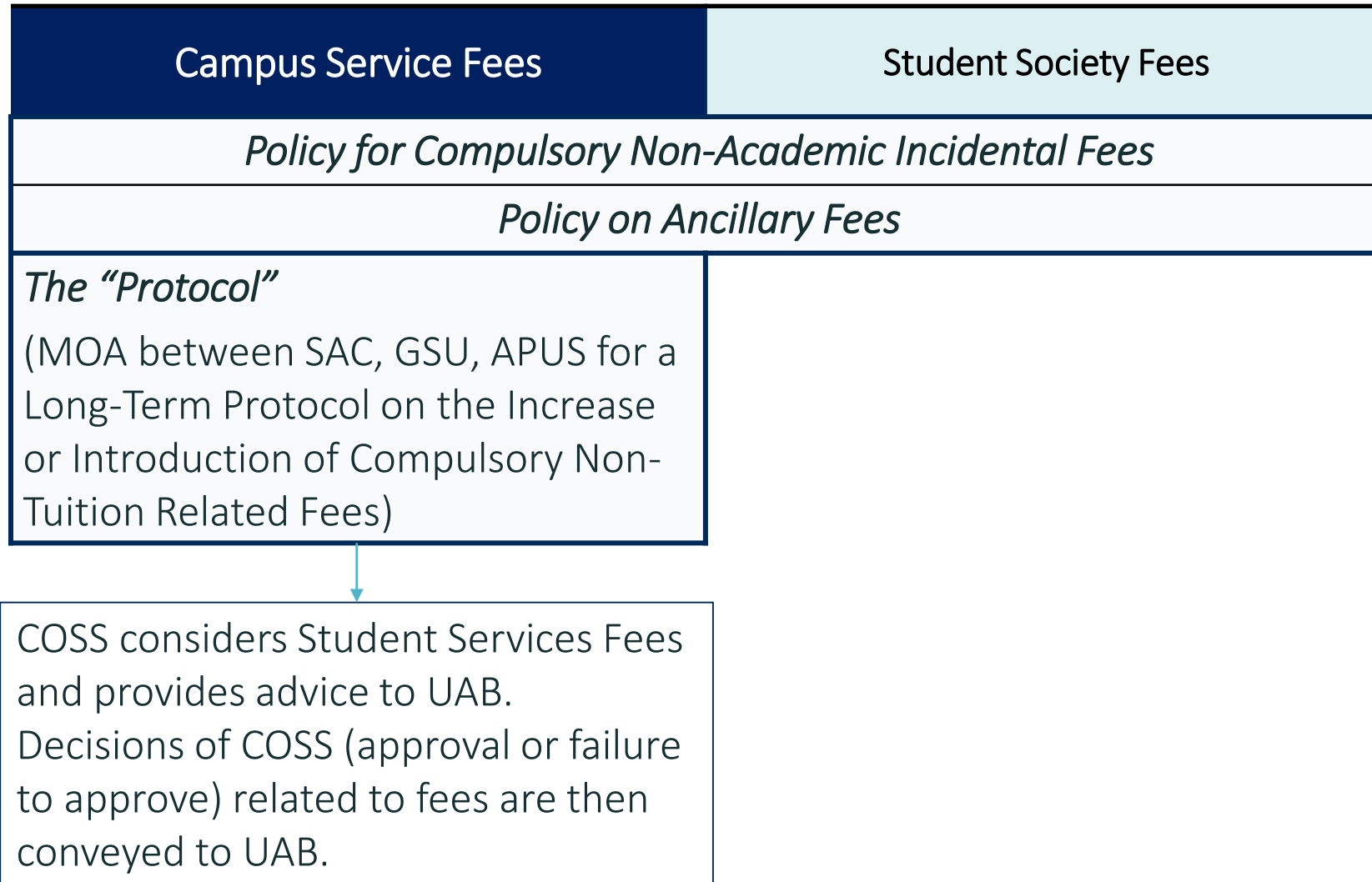
Presentation to COSS

The *Protocol*

Memorandum of Agreement between The University of Toronto, The Students' Administrative Council, The Graduate Students' Union and The Association of Part-time Undergraduate Students for a Long-Term Protocol on the Increase or Introduction of Compulsory Non-tuition Related Fees

The *Protocol* was created pursuant to Ministry requirements to establish “a formal agreement between the institution’s administration and student government representatives which set out the means by which students will be involved in decisions to introduce a new or modify an existing compulsory non-tuition related ancillary fee.”

Compulsory Non-Academic Incidental Fees



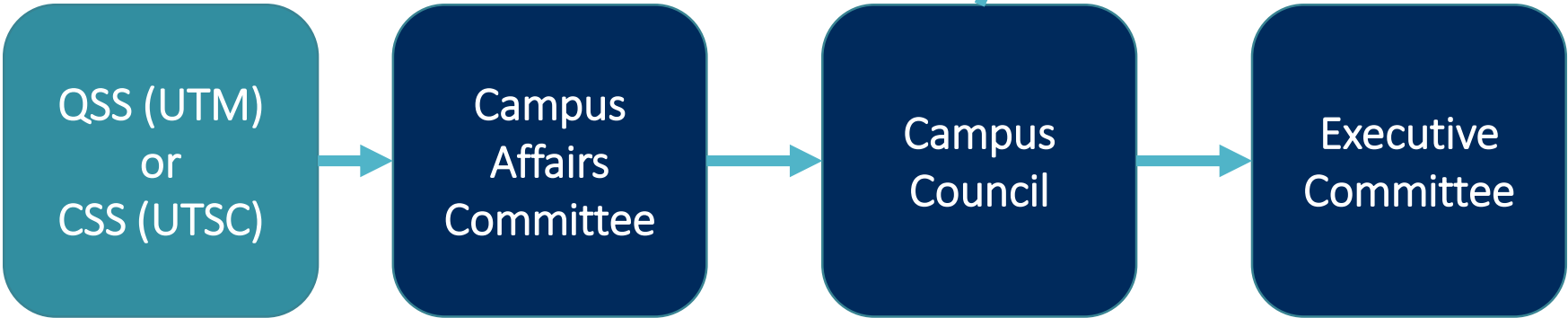
Governance Path

Campus-wide and St. George Fees



For Approval

UTM & UTSC Fees



For Information

For Recommendation

For Approval

For Confirmation

Advice to Governing Council

If the majority of student members **approve** the fee increase:

the fee increase is brought forward to UAB for approval.

If the majority of student members **do not approve** the fee increase:

UAB may approve increases based on two indexes.

CPI (Definition – Student Services)

CPI is the inflation factor equal to the Consumer Price Index as described in the University of Toronto's Long-range Budget Projection Assumptions and Strategies (or its equivalent).

*Long-Term Protocol on the Increase or Introduction of
Compulsory Non-tuition Related Fees*

UTI (Definition)

UTI: University of Toronto Index.

UTI is an indexation of a service's fee

- accounts for changes in salary and benefit costs, revenue from other sources, occupancy costs, and changes in enrolment.
- calculated separately for each service's fee.

*Long-Term Protocol on the Increase or Introduction of
Compulsory Non-tuition Related Fees*

UTI (Calculation)

	<u>For Both Appointed and Casual Staff</u>
	Budgeted Salary Expenditure Base (previous year)
+	Average increase/decrease for staff members
+	Institutional Average Benefit Cost (24.0% / 10% casual)
=	Total indexed Salary Base (Appointed and Casual Staff)
-	amount of net revenue from other sources (previous year)
+	Non-salary expenditure base (previous year)
+	Occupancy Costs (previous year)
-	Reduce the amount by the proportion of non-student use
-	Reduce the amount attributed to UTM and UTSC students
=	Total cost for UTI purposes
/	Divide the difference by the projected FTE enrolment
=	UTI Indexed Fee (per term)

Permanent and Temporary Increases

Permanent increase:

The lessor of the UTI increase or the CPI increase.

And

Temporary increase (up to 3 years)

The greater of the UTI increase or the CPI increase.

Examples:

UTI = 6.5%

CPI = 2.0%

UTI > CPI

Permanent Increase

CPI = 2.0%

Temporary Increase

UTI = 6.5%

UTI = 1.3%

CPI = 2.0%

CPI > UTI

Permanent Increase

UTI = 1.3%

Temporary Increase

CPI = 2.0%

How it Works (Fees are not approved by COSS)

Previous Year Fee

Less Temporary
Increase from 3
years ago

Any temporary increases from previous years.

Add UTI increase

Changes in salary and benefit costs, revenue from other sources, occupancy costs, and changes in enrolment

Add CPI increase

Add CPI (this year's CPI is 2%). Calculated based on the previous year's fee less any temporary increases.

New Fee

New fee proposed to UAB.

How it Works (Fees approved by COSS)

Previous Year Fee

Less Temporary
Increase from 3
years ago

Any temporary increases from previous years.

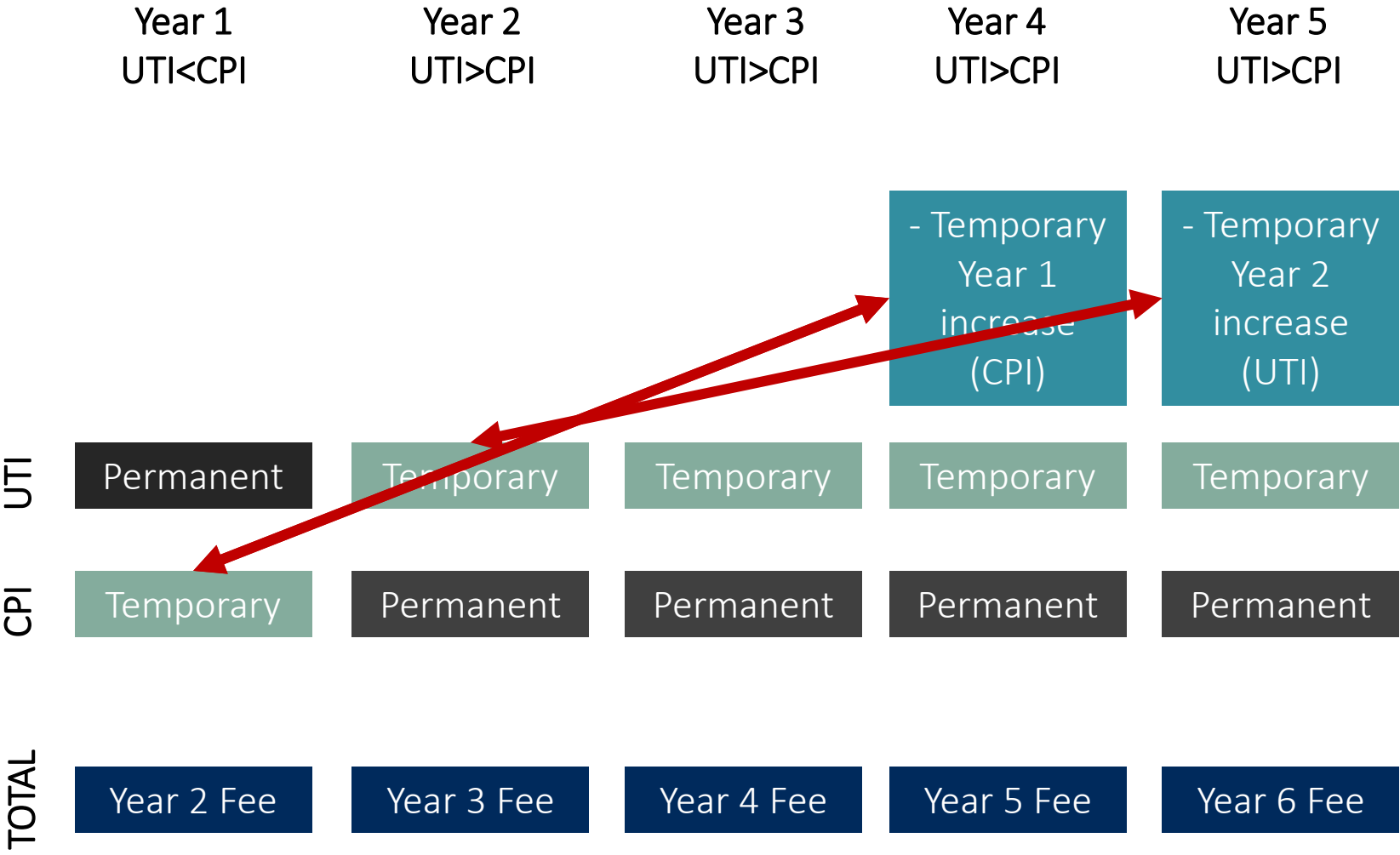
Increase
Approved

Add new increase.

New Fee

New fee proposed to UAB.

How it Works



How it Works

	Year 6 Fees Approved	Year 7 Fees Approved	Year 8 UTI>CPI	Year 9 UTI<CPI	Year 10 Fees Approved
	- Temporary Year 3 Increase (UTI)	- Temporary Year 4 Increase (CPI)	- Temporary Year 5 Increase (UTI)		
UTI	Increase Approved	Increase Approved	Temporary	Permanent	Approved Increase
CPI			Permanent	Temporary	
TOTAL	Year 7 Fees	Year 8 Fees	Year 9 Fees	Year 10 Fees	Year 11 Fees