

Council on Student Services

Minutes of Meeting – January 16, 2017

12:00 – 2:00 pm, Cumberland Room, Cumberland House

ATTENDANCE:

Voting Members:

Present:

- Beth Ali, Executive Director, Faculty of Physical Education & Health
- Brie Berry-Crossfield, GSU
- Jasmine Denike, UTSU
- Lucy Fromowitz, Assistant Vice-President, Student Life
- Mala Kashyap, APUS
- Modele Kuforiji, APUS
- Mathias Memmel, UTSU
- John Monahan, Warden, Hart House
- David Newman, Senior Director, Student Experience, Student Life
- Meredith Strong, Director, Office of the Vice-Provost, Students
- Sarah Wheeler, GSU
- Thomas Wood, (CSS)

Regrets:

- Mark Overton, Dean of Student Affairs, UTM
- Desmond Pouyat, Dean of Student Affairs, UTSC
- Jackie Zhao, (QSS)

Absent:

- Ryan Gomes, UTSU
- Cassandra Williams, UTSU

Non-voting Members: Adam Kuhn (Secretary), Sherry Kulman (Assessor), Serena Persaud (Assessor)

Guests: Tony Bowman, Allison Burgess, Jacey Chae, Richard Chambers, Arlene Clement, Katrina Chiu, Francesca Dobbin, Jonathan Hamilton-Diabo, Anika Jiang, Heather Kelly, Tanya Lewis, Holly Luffman, Heather McGhee-Peggs, Amelia Merrick, Nancy Okada, Janine Robb, Alexandra Rodney

Chair: To be announced

Recording Secretary: Andrea Dell'Anno

1. Meeting Called to Order

Upon achieving quorum, Secretary Kuhn called the meeting to order at 12:10 pm.

He advised that for this meeting, Wood will be participating in the meeting via Skype.

As the position of Chair to CoSS remains vacant, Secretary Kuhn advised CoSS can establish a Chair *pro tempore* to conduct the business of this meeting according to Bourinot's Rules of Order.

On a motion made by Monahan, seconded by Ali, and carried unanimously by all voting members of CoSS, it was resolved:

THAT Secretary Kuhn be appointed CoSS Chair *pro tempore* until such time as CoSS nominates a Chair for UAB approval.

2. Approval of Agenda

Chair Kuhn requested any amendments to the agenda.

As no amendments were presented and on a motion made by Newman, seconded by Kashyap, and carried unanimously by all voting members of CoSS, it was resolved:

THAT the January 16, 2017 CoSS Meeting agenda be approved as presented.

3. Approval of Minutes

Chair Kuhn requested any modifications to the minutes of CoSS Meeting of November 30, 2017.

As no modifications were presented and on a motion made by Fromowitz, seconded by Wheeler, it was resolved:

THAT the minutes from COSS Meeting #2 (2016-17) of November 30, 2016 be approved as presented.

Motion carried with one abstentions (Denike).

4. 2016/17 CoSS Chair

Chair Kuhn advised that typically this discussion takes place *in camera* and in order for this to take place, we require a member to make this motion.

On a motion made by Strong, seconded by Kuforiji, and carried unanimously by all voting members of CoSS, it was resolved:

THAT CoSS will proceed *in camera* for the discussion of 2016-17 CoSS Chair nominee.

Chair Kuhn asked all guests to step out while CoSS proceeded *in camera*.

On a motion made, duly seconded and carried, it was resolved:

THAT the GSU nomination for Chair was presented and approved.

Chair Kuhn advised that UAB agenda planning is tomorrow, in which we will submit our nomination formally and UAB will vote on it. Once we know the results of the vote, we will share them with CoSS. Chair Kuhn also mentioned he will connect with nominee if the motion passes.

Chair Kuhn requested any questions, receiving none.

Kuhn welcomed all guests back.

5. Student Life Presentation

Fromowitz asked all Student Life staff and directors to introduce themselves.

Fromowitz presented an overview of Student Life Programs.

Note: quorum lost at 12:55 pm.

Alexandra Rodney, a work study student with the Innovation Hub, Jacey Chae, a G2G (graduate to graduate) peer advisor, Anika Jiang, a Career Start peer advisor and Katrina Chiu, a program assistant for HealthyU, each presented and explained the type of work they do, and what they enjoy in their role in Student Life.

David Newman, Senior Director, Student Experience and Heather Kelly, Senior Director, Student Success briefly presented an overview of the Innovation Hub and its developments to date.

Newman requested any questions regarding the Innovation Hub, receiving none. He added that he and Kelly are more than welcome to come and discuss the Innovation Hub with anyone as requested.

Fromowitz informed all that that concluded the presentation and if there are any questions either specifically to what was presented today or generally from what you have heard from your constituent groups that you would like to put before Student Life, those are welcome to do so. As well, if anyone would like any part of this or any one of the departments presenting having conversation locally with your groups, we invite that as well.

Chair Kuhn requested any questions or comments.

Kashyap mentioned that she has met with both Newman and Kelly and due to the complexity of the project, it requires a good sit down to go over the actual objectives. She thanked them for their presentation, but for the sake of time, it is too complicated to discuss at this table.

Chair Kuhn reminded all that most staff within the various units within Student Life are open to additional conversations, tours, or any additional information regarding any specific program, service or intervention, so feel free to follow-up as necessary.

Chair Kuhn reminded all that we have two remaining meetings in our CoSS cycle. At the next one, we have our budget presentations and then in February, we have our budget vote and therefore, we encourage all to attend the meetings.

The meeting ended at 1:27 pm.

These minutes were approved at the subsequent COSS meeting of 13/2/2017 and are now the record.



Secretary and Chair (Pro Tempore)