

Council on Student Services (COSS)

Minutes of Meeting – September 11, 2018

Cumberland House, Cumberland Room, 4:00 – 5:00 pm

ATTENDANCE:

Voting Members:

Present:

- Joshua Grondin, UTSU
- Tyler Biswurm, UTSU
- Anne Boucher, UTSU
- Yuli Liu, UTSU
- Heather Kelly, Senior Director, Student Success, Student Life St. George
- John Monahan, Warden, Hart House
- David Newman, Senior Director, Student Experience, Student Life St. George
- Branden Rizzuto, GSU
- Samantha Stead, GSU
- Jennifer Coggon, APUS
- Richie Pyne, APUS
- Mark Overton, Dean of Student Affairs and Assistant Principal, Student Services, UTM
- Meredith Strong, Director, Office of the Vice-Provost, Students
- Desmond Pouyat, Dean of Student Affairs, UTSC

Absent:

- TBD, CSS
- TBD, QSS
- Beth Ali, Executive Director, Athletics & Physical Activity, Faculty of Kinesiology & Physical Education

Non-voting Members:

- Julia Smeed (Secretary)

Guests:

- Jim Webster (KPE)
- Mala Kashyap

Chair:

- TBD – Acting Chair: Julia Smeed

Recording Secretary:

- Sarah Matias

AGENDA ITEMS

1) Introductions

- a) Julia Smeed welcomed the members and guests and gave a brief overview of the meeting. In a Chair's absence, Smeed requested to act as Chair. Mark Overton motioned to approve, and Richie Pyne seconded the motion.

2) Called to Order

- a) Acting Chair, Smeed, called the meeting to order at 4:12pm. Committee has quorum.

3) Approval of Agenda

- a) Chair sought mover to approve agenda. Pyne motioned to approve agenda, Joshua Grondin seconded motion. All voted in favour, so approval of agenda passed.

4) Approval of Minutes

- a) Chair sought mover to approve minutes. David Newman motioned to approve minutes, and Heather Kelly seconded motion. All voted in favour, so approval of minutes passed.

5) Nomination of Chair for 2018-19

- a) Chair requests members to look at candidate resume. Anne Boucher (UTSU) gave a brief description of candidate, Cameron Davies.
- b) Chair motioned for members to approve. Boucher motioned to approve, and Grondin seconded motion. All members approved.
- c) Newman explained what will occur moving forward. September 11th vote is a COSS nomination and final approval is given by the UAB scheduled for October 1st.

6) COSS Orientation

- a) Chair reviewed the PowerPoint presentation and provided an overview of COSS protocol/procedures to members present.
- b) Chair opened the item to members for questions.
- c) Tyler Biswurm asked about the process for setting COSS priorities. Newman thanks all groups for having met with Student Life over the summer to discuss their priorities. Monahan and Newman let group know that all priorities could be directed to them moving forward.
- d) Biswurm asked for clarification on the COSS budget meeting/meeting procedure. Newman responded stating that meetings 2-4 are a dialogue around what each area (SL, HH, and KPE) would be prioritizing. Newman added that conversation during meetings surround the budget and a final vote is conducted and brought forward to UAB.
- e) Biswurm requested clarification on the scope of the budget. Monahan responded, indicating that the budget is specific to the fiscal/academic year. Meredith Strong explained that all budgets are broken down in a package. Desmond Pouyat added that goal is to improve all student facing services.
- f) Biswurm inquired what kind of interaction UAB has with COSS and if there are other matters discussed outside of the budget. Newman shared that over the years, there have been a couple

of items that COSS felt were important, within its mandate, to bring forward to UAB. Biswurm asked whether or not the COSS chair has to attend UAB meetings or if any documents are relayed to UAB. Strong noted that minutes do not go to UAB, but the final meeting minutes/vote is submitted to UAB by the Chair.

- g) Monahan noted that many people who are on the COSS board are also members of other committees, and do not speak for COSS at those meetings, but are generally on the same page.

7) Scheduling of Future Meetings

- a) Chair brought forward the process in which future meetings will be scheduled. Doodle Polls were identified as a means of scheduling.
- b) Pyne noted that later in the afternoons are preferable. Desmond noted that early morning and later afternoon are preferred due to travel.
- c) Chair acknowledged religious holidays and that we would be mindful of them in future. Branden Rizzuto requested no meetings on Tuesdays between 2 – 5pm.

8) Other Business

- a) No other business was brought forward.

9) Adjournment

- a) Smeed asked for a movement to adjourn. Grondin moved, seconded by Pyne. Smeed adjourned the meeting at 4:44 pm.