

NOTETAKING PROGRAM REGISTERED STUDENT GUIDE

Log into ClockWork using your UTORid and password

- 1. Go to <u>clockwork.studentlife.utoronto.ca:8443/user/notetakingstudents/login.aspx</u> to access to Accessibility Services Online student Services
- 2. Click on "Course Notes" icon
- 3. Login using your UTOR ID and password





Main menu.						
Courses / notes	FAQ	Submit a comment	Help			
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Course name HIS 101Y1LEC view download history CHM 135H1LEC view download history	0101 F			l require a note taker No		My lecture notes

4. Change second column "I require a note taker" from "no" to "yes"

Courses / notes FAQ Sut	bmit a comment	Help			es 8	
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5. Under the fourth column "My lecture notes" if notes are available you will be access them by clicking a link called "notes"

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Courses / notes	FAQ Subn	nit a comment Help	
Lecture Notes 1 view.download.history Lecture.date	Notetaker	Y1LEC 0101 Y	Back to course
September 14<- b> (Mon)	Notetaker 4741	notes	View notes
September 14<- b> (Mon)	Notetaker 4019	notes	View notes
September 14<- b> (Mon)	Notetaker 4801	notes	View notes
September 15<- b> (Tue)	Notetaker 4019	I checked for typos and the like but I'm notoriously bad at editing - I hope everything is still clear!	View notes
			View notes

- 6. Click on the "view notes" link to access course notes
- 7. Notes will download onto your browser, and will appear on the bottom left corner

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Courses / note	es FAQ Sub	mit a comment Help			
Lecture No	tes for HIS 101	Y1LEC 0101 Y	Back to courses		
Lecture date	Notetaker	Comments	Download		
September 1 b> (Mon)	14<- Notetaker 4741	notes	View notes		
September 1 b> (Mon)	14<- Notetaker 4019	notes	View notes		
September 1 b> (Mon)	14<- Notetaker 4801	notes	View notes		
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September ' b> (Mon)	14<- Notetaker 4699		View notes		
September 1 b> (Wed)	16<- Notetaker 4973	notes	View notes		
September 2 b> (Mon)	21<- Notetaker 4019		View notes		
September 2 b> (Mon)	21<- Notetaker 4741	notes	View notes		
September 2 b> (Wed)	23<- Notetaker 4741	notes	View notes		
September 2 b> (Wed)	23<- Notetaker 4019		View notes		

or will appear in your browser downloads



- 8. Open course notes save them onto your computer for future use
- 9. Please be sure to download your course notes on a regular basis
- 10. If you experience any issues with course notes email as.notetaking@utoronto.ca