

NOTETAKING PROGRAM REGISTERED STUDENT GUIDE

Log into ClockWork using your UTORid and password

- 1. Go to <u>clockwork.studentlife.utoronto.ca:8443/user/notetakingstudents/login.aspx</u> to access to Accessibility Services Online student Services
- 2. Click on "Course Notes" icon
- 3. Login using your UTOR ID and password





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Courses / notes	FAQ	Submit a comment	Help			
Courses						
our courses are lis	ted below.	Please ensure the "I real	quire a note taker' r	eads 'Yes' for each course that y	you require notes for.	
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4. Change second column "I require a note taker" from "no" to "yes"

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Courses / notes FAQ Submit a comment He	lelp
I Successfully marked 'require notetaker'.	
Courses	
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5. Under the fourth column "My lecture notes" if notes are available you will be access them by clicking a link called "notes"

Main menu.		ġ.	2
Courses / notes	FAQ Subn	nit a comment Help	
.ecture Notes 1 view.download history	Notetaker	Comments	Download
September 14<- b> (Mon)	Notetaker 4741	notes	View notes
September 14<- b> (Mon)	Notetaker 4019	notes	View notes
September 14<- b> (Mon)	Notetaker 4801	notes	View notes
September 15<-	Notetaker 4019	I checked for typos and the like but I'm notoriously bad at editing - I hope everything is still clear!	View notes
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- 6. Click on the "view notes" link to access course notes
- 7. Notes will download onto your browser, and will appear on the bottom left corner

S Main menu		9	2			
Courses / notes	FAQ Subr	nit a comment Help	_			
Lecture Notes	Lecture Notes for HIS 101Y1LEC 0101 Y View download history					
Lecture date	Notetaker	Comments	Download			
September 14<- b> (Mon)	Notetaker 4741	notes	View notes			
September 14<- b> (Mon)	Notetaker 4019	notes	View notes			
September 14<- b> (Mon)	Notetaker 4801	notes	View notes			
September 15<- b> (Tue)	Notetaker 4019	I checked for typos and the like but I'm notoriously bad at editing - I hope everything is still clear!	View notes			
September 14<- b> (Mon)	Notetaker 4699		View notes			
September 16<- b> (Wed)	Notetaker 4973	notes	View notes			
September 21<- b> (Mon)	Notetaker 4019		View notes			
September 21<- b> (Mon)	Notetaker 4741	notes	View notes			
September 23<- b> (Wed)	Notetaker 4741	notes	View notes			
September 23<-	Notetaker 4019		View notes			

or will appear in your browser downloads



- 8. Open course notes save them onto your computer for future use
- 9. Please be sure to download your course notes on a regular basis
- 10. If you experience any issues with course notes email as.notetaking@utoronto.ca