

## Guiding Principles (Updated May 2018)

The Student Initiative Fund (SIF) offers financial support to projects that enhance the student experience and foster a sense of community at the University of Toronto. The Student Initiative Fund (SIF) is a \$100, 000 fund overseen and operated by the Division of Student Life (University of Toronto, St George).

This money is allocated into three (3) terms: Fall, Winter, and Summer.

- For projects happening between October 1, 2018 and January 31, 2019, applications must be received by September 10, 2018
- For projects happening between February 1, 2019 and May 31, 2019, applications must be received by January 11, 2019.
- For projects happening between June 1, 2019 and September 30th, 2019 applications must be received by April 1, 2019
- Applications must be clearly marked with the funding term that you are applying for.
- SIF has 3 Funding Tiers. Applications must be clearly marked with the Funding Tier you are applying for.
  - **Tier 1- Simple Event or Initiative:** up to \$300 funding available
  - **Tier 2- Medium-Scale Initiative:** up to \$1500 funding available
  - **Tier 3- Large Scale Initiative:** up to \$3000 funding available
- Applications will be reviewed by the committee after the deadline for that term has passed. The application process depends on what funding tier is being applied for. Tier 1 & 2 are an online application process. Tier 3 is an online application and a 10 minute Pitch Presentation to the SIF Committee. Applicants for Tier 3 must be available to Pitch.

<b>Term</b>	<b>Amount Available</b>	<b>Important Dates</b>
<b>Fall</b> (Oct 1 2018 to January 31 2018)	\$40,000	Deadline: September 10 2018 Pitch Presentation: September 17 2018
<b>Winter</b> (February 1 2019 to May 31 2019)	\$50,000	Deadline: January 11 2019 Pitch Presentation: January 18 2019
<b>Summer</b> (June 1 2019 to September 30 2019)	\$10,000	Deadline: April 1 2019 Pitch Presentation: April 8 2019

- No cash prize money will be awarded. Gifts and prizes may be awarded to a maximum of \$100 per event. Recipient must sign a declaration acknowledging receipt of the prize/gift.
- All applicants will be emailed once the SIF committee has completed their review. Successful applicants will be required to respond to the Chair of SIF accepting the funding within 10 business days. Failure to respond will result in forfeiture of funding.
- The committee has the right to fund all or partial line items within the budget within the parameters of the Terms of Reference and Guiding Principles
- Food costs should be reasonable based on event size, length and location.
  - SIF will also not reimburse for bottles of water as the University of Toronto is a “Bottle Free Campus”
- Resource publications may be conditional on additional consultation and review.
- SIF will make every effort to fund the maximum number of applications in each term.
- The spirit of SIF is to help enhance student programming with a focus and priority for new and innovative projects. For recurring annual projects, applications will be received. Applicants should be mindful of locating other sources of revenue and should make all attempts to be financially sustainable without ongoing reliance on SIF. SIF should not be relied upon as a continuous source of sustainable funding. Projects seeking funding after three years of continuous funding will not be considered.
- Preference will be given to projects with majority of attendees being UofT students. Clear articulation of the benefits to the UofT community is required for projects with majority of participants being non-UofT students.
- SIF will only approve at most, one application per person/group per academic year. Exceptions can be considered at the sole discretion of the committee.
- Additional sources of funding will not impact the value of the application.
- Cheques take a minimum of 35 days to arrive from the date submitted to the secretary of SIF
- Applications outside the specified funding period (ex. retroactive) will not be considered.