

[NAME OF INITIATIVE] - APPLICATION TO STUDENT INITIATIVE FUND

<b>A. Overview &amp; Contact Information</b>	
Name of Initiative	
Date of Initiative (Please ensure it is within a SIF Funding Term)	
Brief Description (Max <b>50</b> words)	
Amount Requested from SIF Tier 1 \$0- \$300 Tier 2 \$0- \$1,500 Tier 3 \$1,500 - \$3,000	
SIF Application Tier applied for  (Tier 3 Applicants will be required to present a Pitch to the SIF Committee before a funding decision is made)	
<b>Full Name of Primary Contact</b> (the primary contact is the first point of contact for your project and must be contactable until your project and post-Initiative is complete)	
Email	
Telephone Number	
<b>Full Name of Secondary Contact</b> (The secondary contact must be contactable until your project and post-Initiative is complete)	
Email	
Telephone Number	
Which other funding bodies have you applied for with this initiative?	<input type="checkbox"/> FAS DSIF <input type="checkbox"/> HH GIF <input type="checkbox"/> UTSU <input type="checkbox"/> Other:
Is the initiative organized by one student?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the initiative organized by a campus group, club, association, etc.?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If 'Yes', please state group, club, association Name:	
Confirm that your group, club, association are aware of this SIF application	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is this the first time this initiative is being considered by SIF?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If 'No' please state the year/years funding was approved for:	

<b>A. Overview &amp; Contact Information</b>	
List names of confirmed groups and/or U of T departments/faculties collaborating on this initiative, if any:	
<b>Please carefully read the following prior to submitting your application:</b>	
SIF committee will <b>NOT</b> fund initiatives that does not reflect its Terms of Reference/Guiding Principles, which include an initiative that:	
<ul style="list-style-type: none"> <li>• Is for the purpose of fundraising</li> <li>• Is held outside of the University of Toronto Community, i.e. an application is submitted by a University of Toronto St. George student on behalf of his/her community based organization</li> <li>• Involves personal expenses</li> <li>• Includes alcohol-related expenses</li> <li>• Is capital in nature, unless the capital is used for the formation of a new student club</li> <li>• Is for general operating expenses of student clubs or organizations, i.e. SIF is intended for projects/events/activities</li> <li>• Is from an applicant who has not submitted the post-project reports for previous SIF-funded projects</li> <li>• Excludes any student or student group from participation</li> <li>• Requires event planning and risk management practices, and these have not been applied</li> </ul>	
<input type="checkbox"/> By checking this box, I confirm that initiative does not violate SIF Terms of Reference and Guiding Principles listed above.	

<b>B. Description of Initiative</b>	
<p>The description of the initiative should address the following questions:</p> <ul style="list-style-type: none"> <li>• What is the initiative in detail? What kind of activity, event, and project is it? What is its goal?</li> <li>• Who is organizing the initiative?</li> <li>• To who is the initiative targeted? Who is the audience?</li> <li>• Who are your partners, collaborators, sponsors or other affiliated groups to implement this initiative?</li> <li>• Where is the initiative taking place?</li> <li>• When is the initiative taking place?</li> <li>• Does the initiative contribute to the U of T's student experience?</li> <li>• Does it contribute to a broad student community?</li> <li>• Does it add value to the U of T community and how?</li> <li>• Does it align with the university's mission, vision and values?</li> <li>• Has the initiative occurred in the past and what has been its previous outcome?</li> <li>• What fiscal resources do you need, have garnered or plan on getting? Include these details in the budget summary.</li> </ul>	
Name of Initiative	
Description (Maximum <b>250</b> words if applying for Tier 1) (Maximum <b>500</b> words if applying for Tier 2 or 3)	

<b>B. Description of Initiative</b>	
Date of initiative	
Location of initiative (must be on St George Campus)	
# of U of T Students	
# of non U of T Students	
# of TOTAL attendees	

**C. Initiative Budget**

**Estimated Revenue – e.g other funding sources, ticket sales (please do not include SIF here)**

Source	Amount
Source 1	\$ -
Source 2	\$ -
Source 3	\$ -
Source 4	\$ -
Source 5	\$ -
Source 6	\$ -
Source 7	\$ -
<b>Total Revenue</b>	<b>\$ -</b>

**Estimated Expenses**

Expense Item	Quantity / Notes	Expense Cost	Total
Item	notes	\$ -	-
Item	notes	\$ -	-
Item	notes	\$ -	-
Item	notes	\$ -	-
Item	notes	\$ -	-
Item	notes	\$ -	-
Item	notes	\$ -	-
Item	notes	\$ -	-
Item	notes	\$ -	-
Item	notes	\$ -	-
Item	notes	\$ -	-
Item	notes	\$ -	-
Item	notes	\$ -	-
Item	notes	\$ -	-
Item	notes	\$ -	-

**Total Expenses** \$ -

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**Balance Difference**

Revenue	\$	-
Expenses	\$	-
Difference	\$	-
<b>Requested from SIF</b>	Enter amount requested from SIF	

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**D. Funding Decisions**

SIF will email correspondence to the primary and secondary contacts regarding funding decisions. This process will take approximately 2 weeks to complete. Funding Decision Emails come with a clear set of expectations, follow up and instructions. Please pay close attention, be sure to confirm your funding and stay in communication with us throughout your project.

Failure to respond or adhere to the Terms of Reference or Guiding Principles could result in the loss of your funding or prohibit your organisation from seeking funding in the future.

**E. Digital Signatures**

**Primary Contact Full Name**

**Secondary Contact Full Name**