

Council on Student Services

Minutes of Meeting – November 3, 2017

11:00am – 12:30 pm, Cumberland Room, 33 St George Street

ATTENDANCE:

Voting Members:

Present:

- Chimwemwe Alao, UTSU
- Beth Ali, Executive Director, Faculty of Physical Education & Health
- Mala Kashyap, APUS
- Heather Kelly, Senior Director, Student Success
- Mathias Memmel, UTSU
- John Monahan, Warden, Hart House
- David Newman, Senior Director, Student Experience
- Mark Overton, Dean of Student Affairs, UTM
- Desmond Pouyat, Dean of Student Affairs, UTSC
- Daman Singh, UTSU
- Meredith Strong, Director, Office of the Vice-Provost, Students
- Leonardo Uribe, GSU
- Jose Wilson, QSS
- Kubra Zakir, CSS
- Jackie Zhao, APUS

Absent:

- Brie Berry-Crossfield, GSU
- Anne Boucher, UTSU

Non-voting Members: Serena Persaud (Assessor), Julia Smeed (Secretary)

Guests: Caitlin Campisi (APUS), Michelle Brownrigg (Hart House), Richie Pyne (APUS)

Chair: To be announced

Recording Secretary: Dana Nedoszytko

1. Introductions

Quorum met from start, Newman advised CoSS can establish a Chair *pro tempore* to conduct the business of this meeting.

On a motion made by Newman, seconded by Ali, and carried unanimously by all voting members of CoSS, it was resolved:

THAT Secretary Smeed be appointed CoSS Chair *pro tempore* until CoSS nominates a Chair for UAB approval.

2. Meeting Called to Order

Chair Smeed called the meeting to order at 11:13 am.

3. Approval of Agenda

Chair Smeed requested any amendments to the agenda.

On a motion made by Zakir, seconded by Zhao, and carried unanimously by all voting members of CoSS, it was resolved:

THAT the November 3, 2017 CoSS Meeting agenda be approved as presented.

4. Approval of Minutes

Chair Smeed requested any modifications to the minutes of CoSS Meeting #6 February 13, 2017.

As no modifications were presented, and on a motion made by Kelly, seconded by Memmel, and carried unanimously by all voting members of CoSS, it was resolved:

THAT the minutes from COSS Meeting #6 (2016-17) of February 13, 2017 be approved as presented.

5. 2017-2018 Chair Appointment recommendation

Chair Smeed advised CoSS that the APUS nominee for Chair is Pyne. Chair Smeed circulated a confidential copy of Pyne's CV and invited the nominee to speak to the group. Pyne addressed the group and spoke to his qualifications and suitability for COSS Chair.

Chair Smeed advised that CoSS would proceed *in camera* for the discussion of this agenda item. Chair Smeed requested Pyne to step out while CoSS is *in camera*.

On a motion made by Kashyap, seconded by Zakir, and carried unanimously by all voting members of CoSS, it was resolved:

THAT Richie Pyne be the nominee for the 2017-18 CoSS Chair.

CoSS returned to open session.

Pyne returned to the room and Chair Smeed congratulated Pyne for the nomination to UAB as Chair for the 2017-18 CoSS cycle.

6. Scheduling CoSS for 2017/18

Chair Smeed reviewed the CoSS schedule for this cycle. Strong advised on UAB timeline and key dates to be aware of for scheduling future CoSS meetings.

Chair Smeed requested feedback from CoSS members for a preferred time to attend these meetings. CoSS group discussed best option for scheduling is doodle polls with various dates. All agreed that motion was not necessary to confirm this process.

Ali noted it would be best for Council needs if there were no duplication in the presentations given the timeline. Ali stated presentations could outline breadth of programming, and then explain where funds go by connecting the budget presentation with previous presentations.

Memmel agreed this was a good idea. Memmel would like to see presentations that focus on areas of growth and potential within each of the areas and how this growth would impact the budget. Memmel proposed that additional programming be voted on separately. Monahan liked the idea but indicated that further consideration would be needed to understand if it would work in practice.

Memmel noted the committee votes differently depending on how items are presented. Memmel suggested items outside status quo to be considered separately. Monahan, liked the idea. Pouyat agreed it was interesting and well-intended however it might not integrate well with the overall budgets. Monahan noted you would need to be careful identifying areas which areas fit appropriately as those items that merit change and those that represent status quo are both important.

Memmel requested more thoughtfulness for long-term strategies. Kashyap stated APUS has had dialogue about this in the past and has found the scope of the meeting space narrow. Kashyap mentioned it would be helpful to consolidate feedback from previous presentations and see a commitment to attend presentations to not lose continuity.

Monahan left the meeting at 11:44am.

Brownrigg suggested that opportunities for information sharing could exist between CoSS meetings. Memmel thought it would be helpful if annual reports were received in advance to give a sense of how programming works.

Pouyat suggested a format that is used for CSS meetings, which includes a pre budget vote meeting, however unsure if it would work for CoSS.

Kashyap suggested it may be good to have more students at meetings.

As discussion came to a close Chair Smeed moved on to CoSS Orientation.

Follow up Item: Circulate doodle polls to members to determine remainder of 2017-18 CoSS meeting dates.

7. COSS Orientation

Chair Smeed presented the CoSS Orientation.

Chair Smeed advised that agenda items for future meetings would be distributed two days in advance.

8. Other Business

Chair Smeed requested any other business or questions. Newman thanked everyone for their feedback stating it will be an exciting year for CoSS.

9. Adjournment

On a motion made by Kashyap, seconded by Singh and carried unanimously, the meeting adjourned at 12:04pm.